



**Shop 'n Save Warehouse Foods, Inc.**  
a SUPERVALU Company

10461 Manchester Road  
PO Box 220068  
Kirkwood, MO 63122  
314-984-0900

Dear Shop 'n Save Customer,

Shop 'n Save is pleased to afford not-for-profit organizations the opportunity to solicit or hold fund raising events at our stores. Prior authorization is required, so if your organization would like to hold a fund raiser at one of our stores, please follow the guidelines below:

- All requests for soliciting at our stores must be approved and scheduled through our main office. Please contact Ms. Pat Douglas at 314-984-1327 for complete details.
- Specific fund raisers such as barbecues will be approved depending on lot availability and lease restrictions.
- Organizations must provide Shop 'n Save a Certificate of Insurance naming Shop 'n Save as an additional insured.
- All approved individuals and/or organizations are sent an authorization that they are required to have when they arrive
- If the event is being conducted by minors, Shop 'n Save requires that an adult, representing the organization, be present at all times.
- Shop 'n Save reserves the right to cancel or stop solicitations if individuals and/or organizations are not adhering to our guidelines.

**For further information, please contact the Shop 'n Save Service Line at 314-984-1555 or from Illinois 1-800-428-6974**

Thank You,

Shop 'n Save